

Privacy Policy

Lucky 8 Limousines takes its obligations under the Privacy Act, 1988 ("Act") and the National Privacy Principles seriously. We respect your right to privacy and understand the need to protect your personal information.

We are bound by the National Privacy Principles made under the Act and other laws and codes relating to personal information. Lucky 8 limousines staff have been trained to respect and protect your privacy in accordance with our Privacy Policy. This Policy will not apply to information held by Lucky 8 Limousines about employees.

OUR PRIVACY POLICY

This Privacy Policy sets out how we manage your personal information. It also describes, in general terms, the types of personal information we hold, for what purposes and also sets out how that information is collected, used, stored and disclosed by Lucky 8 Limousines. Our Privacy Policy applies to all your dealings with Lucky 8 Limousines.

COLLECTING YOUR PERSONAL INFORMATION

As a Limousines business personal information collected and maintained by Lucky 8 Limousines generally comprises:

- personal details such as name, address, drivers license information,
- contact details including phone number, fax number and email address;
- credit card and cheque details;

Lucky 8 Limousines does not collect information about a customer's racial or ethnic background, political views or persuasions, membership of any political association, professional or trade association, trade union membership, religious belief or affiliation, philosophical belief, sexual preference or practice, criminal record or health information.

USE AND DISCLOSURE OF YOUR PERSONAL INFORMATION Personal information is used by Lucky 8 Limousines for its legitimate business purposes, as disclosed at the time of collection.

Lucky 8 Limousines may also use personal information collected for the purposes of marketing its goods and services. If, as one of Lucky 8 Limousines customers, you do not wish to receive direct marketing information, please contact Lucky 8 Limousines.

Lucky 8 Limousines undertakes to its customers that it will not sell, rent or trade personal information about its customers. Lucky 8 Limousines will not disclose personal information to third parties to market their goods and services. We will not otherwise use or disclose your personal information unless such use or disclosure is authorized under the National Privacy Principles. Some examples of where such use or disclosure would be authorized are:

- use or disclosure is required or authorized at law;
- use or disclosure is necessary to prevent a threat to life, health or safety;
- use or disclosure is necessary to investigate suspected unlawful activity, to prevent or detect criminal offence or seriously improper conduct;
- use or disclosure is reasonably necessary for the conduct of or preparation for Court proceedings; or

- you have consented, either expressly or implicitly to the disclosure of information about you. Lucky 8 Limousines relies upon third party contractors and suppliers ("Agents") to undertake specialized activities or services such as mail outs and internet communications and other promotions. These Agents act on behalf of Lucky 8 Limousines and have agreed not to use any personal information about customers provided to them for any purpose other than the specific engagement on behalf of Lucky 8 Limousines. Whilst personal information may be provided to these Agents to enable them to perform their tasks, such information at all times remains the property of Lucky 8 Limousines

ACCURACY OF YOUR PERSONAL INFORMATION

Lucky 8 Limousines aims to ensure that all personal information held about you is collected and used in accordance with the National Privacy Principles. If you believe your personal information as held by Lucky 8 Limousines is not accurate, complete or otherwise requires amendment, please do not hesitate to contact Lucky 8 Limousines.

PERSONAL INFORMATION SECURITY

Lucky 8 Limousines keeps personal information about its customers secure and takes reasonable precautions to minimize the likelihood of loss, misuse or unauthorized access or alteration of such information.

DESTRUCTION OF PERSONAL INFORMATION

Personal information about Lucky 8 Limousines customers is destroyed when it is no longer required by Lucky 8 Limousines

ACCESS TO YOUR PERSONAL INFORMATION

Lucky 8 Limousines will give you access to your personal information which we hold about you. Your right to access your personal information as held by Lucky 8 Limousines is subject to certain exceptions allowed by law. Your right to access your personal information may be affected by matters such as:

- the information being commercially sensitive to Lucky 8 Limousines or one of its service providers or customers;
- access posing a threat to life or health of any individual;
- access having an unreasonable impact on the privacy of others;
- access being unlawful;
- access prejudicing enforcement activities relating to criminal conduct or other breaches of law;
- a frivolous or vexatious request by you or some other person on your behalf;
- the existence of a legal dispute or potential legal dispute; and
- denial of access being required or authorized by law. If Lucky 8 Limousines denies you access to your personal information, we will provide a reason. For most requests, your information will be provided free of

charge, however Lucky 8 Limousines may charge a reasonable fee to cover its costs in relation to your request.

OPT-OUT IN RESPECT OF PROMOTIONAL MATERIAL

Lucky 8 Limousines acknowledges and respects its customers' choice to "opt-out" of direct marketing communication activities undertaken by Lucky 8 Limousines. If as a customer you not wish to receive promotional material from Lucky 8 Limousines, please contact Lucky 8 Limousines and indicate the particular promotional material you do not wish to receive.

OBTAINING MORE INFORMATION ABOUT YOUR PRIVACY

More information about your privacy rights, the Act or the National Privacy Principles is available from the Federal Privacy Commissioner's website at www.privacy.gov.au.

RESOLVING YOUR PRIVACY CONCERNS

If you have any questions about Lucky 8 Limousines privacy practices or wish to make a complaint about how your personal information is managed by Lucky 8 Limousines, please contact Lucky 8 Limousines. Any privacy complaint will be handled by Lucky 8 Limousines in accordance with this Privacy Policy.

CHANGES TO THIS POLICY

Lucky 8 Limousines reserves the right to make changes to this Privacy Policy from time to time. Any changes to the Privacy Policy will be published on Lucky 8 Limousines website. This Privacy Policy was last amended on 19 April 2011. We encourage you to periodically review the Privacy Policy for the latest information on Lucky 8 Limousines privacy practices.

CONTACTING LUCKY 8 LIMOUSINES

To review and update your personal information or to obtain a copy of this Privacy Policy, please contact Lucky 8 Limousines at info@lucky8limousines.com.au or by telephone on (02)9595 4050. This Privacy Policy may also be found on Lucky 8 Limousines website